



# **MID SUFFOLK DISTRICT COUNCIL**

## **WORK PLAN**

**20 September 2018**

## MID SUFFOLK DISTRICT COUNCIL

<b>COMMITTEE: Mid Suffolk Overview and Scrutiny Committee</b>	<b>REPORT NUMBER: JOS/18/18</b>
<b>FROM: N/A</b>	<b>DATE OF MEETING: 20 September 2018</b>
<b>OFFICER: Henriette Holloway Governance Support Officer</b>	<b>KEY DECISION REF NO. None</b>

### WORK PLAN FOR 2018/19

The table below is a draft of the work plan for the Mid Suffolk Overview and Scrutiny Committee. This table will be reviewed at each meeting and could be amended in the light of new items arising or as a result of items on the Forthcoming Decisions List being selected for scrutiny.

### 18 October 2018 at 9.00 am for 9.30 am

<b>Topic</b>	<b>Purpose</b>	<b>Lead Officer</b>	<b>Cabinet Member</b>	<b>Previously Presented to Committee</b>
Information Bulletin  Staff Turnover and Welfare	Quarterly update on the data	Katherine Steel Assistant Director – Corporate Resources  Anne Conway – Corporate Manager - HR & OD	Cllr John Whitehead	MOS/18/2 14 July 2018
Leisure Centre Redevelopment	Report to Cabinet 8 November	Chris Fry Assistant Director – Environment and Commercial Partnerships	Cllr Julie Flatman	N/A
Information Bulletin Review of the Public Attendance at Public Committee Meetings	Six Months update compared with the same six months in 2017	Janice Robinson Corporate Manager – Law and Governance	Cllr Suzie Morley	N/A

## 19 November 2018 Joint Committee with MSDC at 9.00 am for 9.30 am

Topic	Purpose	Lead Officer	Cabinet Member	Previously Presented to Committee
CIL Expenditure Framework	The Joint Member Panel to be part of the Scrutiny Process	Christine Thurlow Professions Lead – Key Sites and Infrastructure	Cllr Glen Horn  Cllr Nick Ridley	JOS/17/118 December 2017
The Homelessness Reduction Act	A review of the act 6 months after the implementation of the Act.	Heather Sparrow Corporate Manager – Housing Solutions	Cllr Jill Wilshaw  Cllr Jan Osborne	MOS/17/24 16 November 2018
Community Strategy	Report to Cabinet 13 December	Tom Barker Assistant Director – Planning for Growth	Cllr Julie Flatman  Cllr Margaret Maybury	N/A
Joint Parking Policy	Report to Cabinet 10 December	Chris Fry Assistant Director – Environment and Commercial Partnership	Cllr David Burn  Cllr Tina Campbell	N/A
Waste Strategy	Scrutiny of the outcome of Waste Services Review and possible extension of the Joint Waste Contract, prior of report going to Cabinet 8 Nov.	Chris Fry  Assistant Director – Environment and Commercial Partnerships	Cllr Tina Campbell  Cllr David Burn	JOS/17/8  15 February 2018
The Five-year Housing Land Supply	A report to review the recalculation of the Five-year Housing Land Supply	Tom Barker Assistant Director – Planning for Growth	Cllr Nick Ridley  Cllr Glen Horn	BOS/17/36 19 March 2018

		Robert Hobbs Corporate Manager - Strategic Planning		
Review of Representatives on Outside Bodies	To review and update the Councils reps. On outside bodies.	Janice Robinson Corporate Manger – Democratic Services  Henriette Holloway- Governance Support Officer		N/A

## 20 December 2018 at 9.00 am for 9.30 am

Topic	Purpose	Lead Officer	Cabinet Member	Previously Presented to Committee
MRF Procurement Process	Officer to report back to the Committee on the outcome of the MRF procurement contract	Chris Fry Assistant Director – Environment and Commercial Partnerships	Cllr David Burn	JOS/17/8  15 February 2018
Universal Credit	To review the implementation and if the Council was fully prepared for the roll-out in May 2018 (Officers: Amy Mayes and Andrew Wilcock SCC)	Katherine Steel Assistant Director – Corporate Resources	Cllr John Whitehead	

## WORK PLAN 2018/19 for Mid Suffolk Overview and Scrutiny Committee:

<b>17 January 2019</b>
<b>Budget Report</b>
<b>14 February 2019</b>
<b>The Joint Compliments, Comments and Complaints Policy – 6 months review (recommendation from Cabinet 6 August)</b>
<b>11 March 2019 - Joint</b>
<b>18 April 2019</b>
<b>16 May 2019 - Joint</b>
<b>Annual Review of BMS Invest Business Plan</b>

### Topics identified for review by O&S but not currently timetabled:

#### **Community Grant**

Strong and safe communities was asked to report back following a 'health check' of the groups receiving grants. (To be an Information Bulletin) **TBC**

#### **Crime and Disorder Panel meeting September 2019**

Required to take place at least once a year, provisionally agreed to take place in **September** of each year.

#### **Enforcement**

Enforcement for parking, planning etc to be discussed with Babergh Overview and Scrutiny Committee and Kathy Nixon – Strategic Director to decide how to approach this area. Community

#### **Transport Services**

To scrutinise the services provided by SCC and consider what Overview and Scrutiny can add to these services

#### **Disable Facilities Grant**

To scrutinise a review of the Disable Facilities Grant as there is an underspend of 70%

Authorship:

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